

**NOTARY DECLARATION FORM**

**NOTE:** In order to have your documents notarized, please complete this NOTARY DECLARATION FORM and present it to a Notary Public who will notarize your **signature** on the basis of a valid photo ID. Once you have this form notarized, attach it to the copies of ALL your original/official educational credentials that you wish to have evaluated and submit them to ACEI.

To Whom It May Concern:

I, \_\_\_\_\_, residing at \_\_\_\_\_  
*(your name)* *(mailing address)*  
\_\_\_\_\_  
*Apt./Suite#* *City* *State* *Zip*

attest the attached copies of my educational records are based on the original/official credentials in my possession and have not been altered or tampered in any way. The following copies of educational records are attached herewith:

(Provide a listing of ALL credentials)

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

I hereby confirm that the facts set forth in the copies of the attached educational records are true and complete.

I further understand that any alteration and/or omission of material fact or incorrect statement may result in my disqualification from the evaluation process and I will not be entitled to a refund as stipulated in our TERMS & CONDITIONS on the ACEI website: [www.acei-global.org](http://www.acei-global.org).

Your Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Signature & Seal of Notary Public: \_\_\_\_\_

Date: \_\_\_\_\_